

R.S. No. 199B/1-3, Gokul Shirgaon, Kolhapur - 416 234.
Maharashtra, INDIA.
Tel. +91 7769001199, 9168781199
Fax +91 231 263 8881
Email : info@kitcoek.in
Web : www.kitcoek.in



KOLHAPUR INSTITUTE
OF TECHNOLOGY'S
**COLLEGE OF
ENGINEERING
KOLHAPUR**

An Autonomous Institute

Accredited 'A' Grade by NAAC with CGPA 3.12

KIT / CEK / *R&D/ Faculty / I*

Date *13 JUN 2017*

Research & Development Cell

Guidelines for organizing / attending - Workshops, Seminars and Conferences

Department can plan and organize the workshops/seminars/conferences in the advanced areas of engineering and technology. The department in association with other departments, institutions and professional societies can also organize programmes to deliver a better value to larger participant groups. A good mix of experts from both outside the institute and inside is expected. The focus should be on imparting advanced technology, tools and techniques and research areas in the subject domain of the programme.

The funding patterns for the events are:

A. Faculty Development Programme

- | | |
|---|-------------|
| 1. One week Faculty Development Programme | : Rs.100000 |
| 2. 3 Days Faculty Development Programme | : Rs. 60000 |
| 3. 2 Days Faculty Development Programme | : Rs. 40000 |
| 4. 1 Day Faculty Development Programme | : Rs. 25000 |

In order to effectively utilize the allocated budget for the programmes and to deliver better value, restrict the expenses on hospitality to a maximum 25 % of the budget for the programme.

B. Organising National and International Conferences

1. Institute level

2 Days National Conference with more than 100 : Rs. 2.5 Lakhs

Delegates from outside the institution in association

With professional societies and Organizations

(Organised by individual Dept. or more than 2 departments at Institute level, Proposals with joint departments will preferred)

2. Institute level

2 Days National Conference with : Rs. 1.5 Lakhs

Delegates from outside the institution between 50-100 in association

With professional societies and Organizations

(Organised by individual Dept. or more than 2 departments at Institute level, Proposals with joint departments will preferred)

Honorarium to Co-ordinators / Co-coordinators

- One week Faculty Development Coordinator : Rs. 2500
- One week Faculty Development Co-coordinator : Rs 1000
- 3 day workshop - Coordinator : Rs.1500
- Co-coordinator : Rs. 500
- 2 Days & One day workshop : Rs. 1000

C. Research and Development activities for Faculty

To imbibe the research culture and to enhance the R & D activities at institute level incentive scheme is proposed as below

(1) Patents: After complete (Final) registration and granting of Patent by IPO

- a) Potential for Commercial application : Rs. 35000 per Patent
- b) No commercial application : Rs.20000 per Patent
- c) After commercialization of patent : will be decided upon case to case basis by R&D committee.

(2) Research Publications in refereed Journals:

- a) Impact factor between 1 and 3: Rs.5000 per publication (not more than two in a year and Institution affiliation is mandatory)
- b) Impact factor greater than 3: Rs.8000 per publication (not more than two in a year and Institution affiliation is mandatory)

(3) Research Publications:

- a) Presentation of research paper In National conferences for Faculty:
Registration fees max. up to Rs.5000 and TA (3 tier AC / luxury bus fare) and DA as per university rules shall be reimbursed (once in a calendar year and Institution affiliation is mandatory).

If faculty member wants to present a paper second time in a calendar year then only duty leave will be granted. (Once in a calendar year and Institution affiliation is mandatory)

- b) In International conferences for Faculty:
 - (i) Within India: Faculty members can attend such conferences once in a calendar year.
Registration fees max. up to Rs.10000 and TA (3 tier AC / luxury bus fare) and DA as per university rules shall be reimbursed.
 - (ii) Outside India: Faculty members can present papers in such conference once in a three year.
Full registration fees and 50% air travel expenditure shall be reimbursed. DA will be paid as per UGC guidelines based on specific country visited only for the days of travelling to and fro and conference day(s)
- c) Ph. D. thesis Submission by faculty member: Rs. 5000
- e) Research reports or Monograms by faculty member: Rs. 2000

- (4) **Research Projects:** Received research grant by Govt. or private funding agencies under this scheme Principal Investigator will be eligible to get the incentive as per following categories of the projects

Category	Project Categories based on Amount of Research Grant received	Incentive Amount (Rs.)
A	Research Grant up to Rs. 10 Lakhs	10000
B	Research Grant more than Rs.10 Lakhs and up to Rs. 25 Lakhs	15000
C	Research Grant more than Rs. 25 Lakhs	20000

- When more than one person is working on the project the Incentive amount will be 60% for principal investigator and 40% for the other member.
- Incentive amount will be given after successful completion of the research project and submission of utilization certificate.

(5) **Proposals Sanctioned under AQIS by AICTE:**

The chief coordinator of the sanctioned proposal will be entitled to get the incentive amount of 1% of sanctioned amount. Incentive amount will be given after successful completion of the research project and submission of utilization certificate.

(6) **Guidelines for attending workshops/Seminars/Conferences:**

- a. In a calendar year faculty will attend one workshop / Seminar. Max. Rs.10000 as a registration and TA (3 tier AC / luxury bus fare) and DA as per university rules shall be reimbursed.
- b. Faculty wish to attend industrial exhibitions in relevant areas will be given registration fees max. Rs. 2000, TA (3 tier AC / luxury bus fare) and DA as per university rules shall be reimbursed
- c. To attend the conference, faculty will be given duty leave only.

(7) **Faculty Accommodation**

For all above activities accommodation charges max Rs. 2000/day should be sanctioned within India and abroad with the recommendation of R and D committee

(8) **Professional Body Membership for Faculty:**

For the membership of professional bodies 50 % charges should be sanctioned. Hard copy or soft copy of journals through professional body membership should be shared in the department.



Dr. Shivling M. Pise
Dean R & D



Dr. V. V. Karjinni
Director